

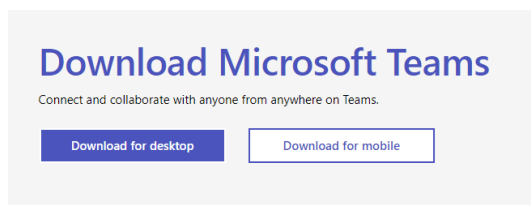
How to install the Teams Desktop App

STEP 1:

Go to: <https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

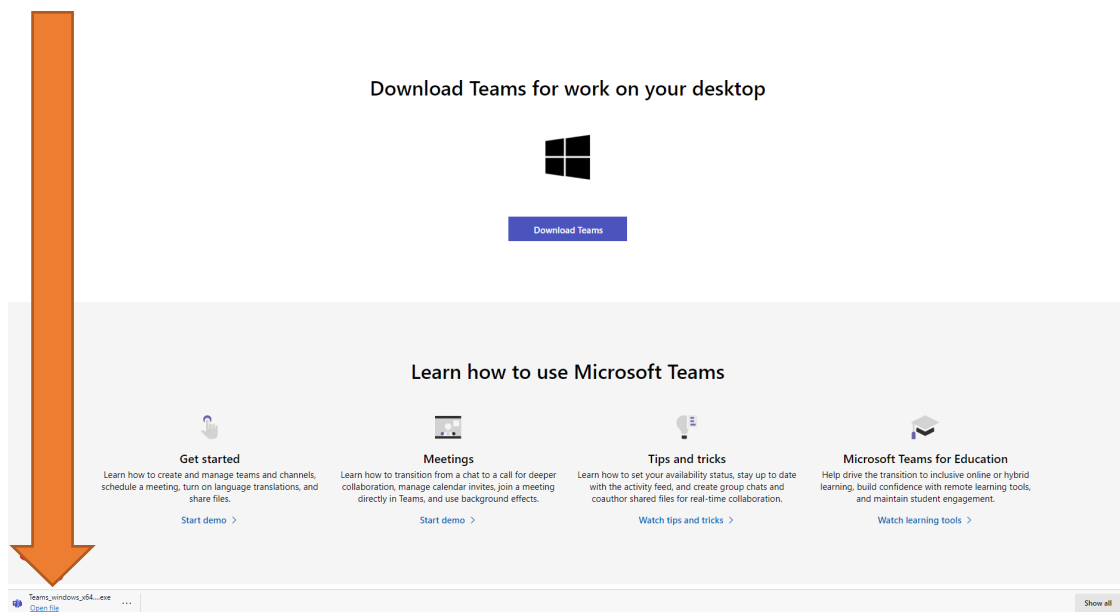
STEP 2:

Choose the below option **Download for desktop** and then any prompts to **Download Teams**



STEP 3:

Open and install the file that is downloaded (as shown below.)



STEP 4

Teams desktop app will be installed into the start menu as shown below – use this from now on

